DEWAS MUNICIPAL CORPORATION STANDARD OPERATING PROCEDURE FOR PROPERTY TAX ONLINE PAYMENT

STEP 1:- Please open Google or any other browsing search engine .

STEP 2:- Please type URL **DMCDEWAS.COM** then click.



STEP 3:-Then click on property tax section and go to pay online .

STEP 4:-After click on pay online DMC website Automatic switch to MP E-nagarpalika.gov.in website.



STEP 5:-Please click on Signup option if you do not have E-nagar palika login .

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Provide user name and password / उपयोगकर्ता नाम और पासवर्ड प्रदान करें			
* User ID / यूजर आईडी: *Password / पासवर्ड:			
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STEP 6:- Please fill all mandatory (*) Details, and click on check availability after get user id available message then click on confirm.(if u not get any user id please try with some other special combination for user id), This is one time process please use this user id for further online payment.

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Note: User I	ID is free text (Alphanumeric) of 20 characters max. You can submit Self Assessment Form, Pay Property Tax, Che	ck Property details,	Demai	nd and
* User Id:	ANAND0812 Check Availability			
* First Name:	ANAND			
Middle Name:				
* Last Name:	PRAJAPATI			
* Email ID:	ABC@XYZ.COM			
* Mobile No.:	9876543210			
* Password:				
* Date of Birth:	08.12.1993			
Pancard No.:	ABC123456AP			
Adharcard No.:	123456789012			
Confirm				

STEP 7:-Please provide user id and password and click on login option, after You get below screen.

STEP8:-Please click on Self assessment/payment of Existing Property / मैञ्स संति क अस्म निधरण एवं भुग्तन (Current and arrears payment / भुग्तन)



STEP 9:- Please choose Dewas Nagar nigam in city section and provide property id and click on search, then you get property details, please click on property id for online payment.

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Search Your Prope	erty / अपनी संपत्ति खोजें							
* City / शहर:	Dewas Nagar Ni Y Property ID /	संपत्ति आईडी: 7003283148	Old Property ID / पुरानी प्रॉपर्टी आई	ईडी:	Owner name / मालिक का न	तमः		
House No/ मकान नंबर:	Loc	cality / मुहल्ला:	Postal Code / ভাক ক	गेड:	Mobile/मोबाः	इल:		
Ward No./ वार्ड नंबर:		Zone/ जोन: 00	Email Id/ईमेल आई	ईडी:				
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Matching Records								1
Property Id	House No/ मकान नंबर	Ward No./ वार्ड नंबर	Owner Name	Localit / मुहल्ला	Colony / कालोनी	Postal Code	City/शहर	
7003283148	1	1	ANAND TEST 1, ,	QERQWE	A.B.ROAD	455001	Dewas	

STEP 10:-Please confirm your property details and click on self declaration box and go to show tax and arrears details.

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Declaration Agreer	nent / स्वयं धाषणा समझ	त				
मैं यह सत्यापित करता / करती हू	की उपरोक्त विवरिणी में दी गयी जान	कारी सत्य है मैने / हमने जिस भवन / भूमि के	संबंध में विवरिणी प्रस्तुत की है उसका में	ने स्वामी / अधिभोगी हू इसमे कोई भी तथ्य छु पाये अ	ाथवा ग्रलत नही है।.:	
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		Show Tax And Arrears / कर अ	IR बकाया दिखाए 🔓 🔓 Check Forn	n / फीम की जीव कर		
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STEP 11:-Click on pay online ,then u get transaction id, please not this ID for future reference.

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Localit / मुहल्लाः QERQW		Colony / कालोनी	A.B.ROAD	Postal Code: 455001	City/शहर: Dewas			
Mobile/मोबाइल: 9999999	999	Email Id/ईमेल आईडी	ABC@GMAIL.COM					
Summary								
Usage type	Factor	Floor	Const. Type	Area(Sq.ft)	Annual Letting Value	Net ALV		
RESIDENTIAL	SELF	GROUND FLOOR	RCC PAKKA	2000	50000.00	45000.00		
fotal Taxes								
Annual Letting value: 50000.0		Net ALV: 45000.00 P	roperty Tax: 1800.00	Education T	ax: 900.00			
Samakit Kar: 1000.00								
0.00								
Garbage Charges: 0.00								
Additional Samekit Kar: 0.00	Barris	0.00	T	11. M	1105			
Rebate: 0.00	Penalty	Charge: 0.00	lotal: 4165 No	et total payable without arrea	irs: 4165			
Pay Arrears Arrears:	4164-	Total net payable	with arrears:	1				
Payment Option								

- **STEP 12:**-Please select mode of payment (i.e Net banking/cards/UPI/FREE CHARGE), then provide details and click on submit.
- **NOTE:** After successful payment you get confirmation message and online payment receipt on your registered mobile no and E- mail.

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Your transaction is processed through a sec	ure 256 bit https internet connection based on secure socket layer technology. For security purposes, your IP address 47.247.158.185, 47.247.158.185 and access time have been logged.		
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